

Lingfield Running Club Committee minutes

Date: 28 November 2018

Location: Star PH, Lingfield

Attendees: Simon Mills (SM), Nicky Pumford (NP), Guy Wates (GW), Dave Nottidge (DN), Lisa Compton (LC), Sue Garner (SG) and Graeme Bennett (GB). Also present – Tim Lloyd (TL)

Apologies: Richard Adams (RA)

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| 1. <u>Minutes of meeting on 2 October 2018</u> | |
| a. approved | |
| 2. <u>Matters arising</u> | |
| a. Logos – Neil McL has said he is still working on them. GB to chase again. | GB |
| b. Risk assessment – DN has produced updated version which was welcomed by Committee. | |
| i. DN to update re defib, then to go on website and advise coaches. | DN/LC |
| ii. GB to review handbook pages on safety. | GB |
| iii. DN to obtain L10s first aid kit for club handicap. | DN |
| iv. Ian, Theresa and LC also attending first aid course tomorrow. | |
| c. FB page – confirmed NP should not accept new members to FB page if not members. | |
| d. LRC business cards – SM can obtain at £9.50 for 200. Awaiting club logo ideas before ordering. | SM |
| e. Defibrillator – GB put grant application in at end of October. There is an 8-10 week wait for outcome. If unsuccessful, we will purchase anyway. | GB |
| f. AGM date – SM is away on chosen date. GB to see if club available on 17 th April instead. | GB |
| 3. <u>Treasurer's report</u> (GW) | |
| a. Balance of £8,097 in account on 26 November (2017 - £7,418). | |
| b. L10s made loss of £131 after all bills paid – larger donation to charity. Lingfield 10s £14 discrepancy – DN and GW to exchange figures to try and resolve. | DN/GW |
| c. Speedwork move to Imberhorne had been great success – it was safer, and was bringing in an average £20pw, at cost of £7.50. | |
| 4. <u>London marathon 2019 - club place</u> (GB) | |
| a. Draw to be held at Xmas handicap on 15 December. Deadline to enter and pay is 25 January. | |
| b. GB to draft newsletter & FB items, with criteria. | GB |
| c. Any disputes to be adjudicated by SM and LC. | SM/LC |
| 5. <u>Lingfield 10s sub-committee update</u> (DN) | |
| a. Date confirmed as 30 June despite possible clashes with Eastbourne and Brighton events. DN to apply for race permit next week. | |

- b. Charity for 2019 – sub-committee is looking for a different one(s) in 2019. Please advise DN if you have any ideas. All
- c. Chip timing – if it's not viable to hire this, SM suggested we might buy our own. DN to research what the cost might be. DN
6. EA club run update (LC)
- a. First session had attracted 40 members. Next session on 3rd December, and Vernon rearranging date for final one in January 2019.
7. Grand Prix 2019
- a. Horsham and Dorking events clash in 2019. We want to retain Dorking 10m. No really suitable 10k alternative in May, so Committee agreed the Elmore 7 would replace Horsham 10k.
- b. Elmore 7 coincides with the Chipstead Flower Show which is set for 20 July 2019. GB to advise Trevor. GB
- c. Turners Hill 2018 – confidence is high that we will have enough helpers to record LRC finishers this year, but please let Trevor know if you can. We will then review whether to retain for 2019. All
- d. GB to contact organisers to see when final details will be available. GB
8. Christmas handicap arrangements (GB)
- The order of ceremonies back at the Victoria Club will be;
- a. 10k champions;
- b. Surrey Summer Road League winners; and
- c. Handicap Grand prix winners.
GB to ask Trevor if he can present the above. GB
- d. Announcement of Xmas handicap (Matt Bennett) trophy winner and full results/prizes.
- e. London marathon ballot draw.
9. Committee vacancies 2019 (GB)
- a. GB to draft newsletter and FB item inviting volunteers/nominations although Chair may also approach likely candidates as to their availability. GB
SM
10. New LRC website (TL)
- a. TL has developed new website to make it more mobile-friendly, focussed on non-member traffic and quick and easy to update.
- b. Committee agreed that TL can now ask NotJustPCs to make it live, and he will set up user names and passwords for others to access. TL
- c. SG asked that photos including children be removed - agreed. When we launch we can ask members to submit their own photos.
- d. Committee thanked Tim for his work on this, and look forward to seeing it live.
11. Post-Christmas social event (SM/NP)
- a. This will be held on Saturday 2nd February, at Victoria Club, and will be an 80s-themed band or disco (karaoke optional). Cost will be £10 per head, SM

accepting a loss at that price. SM to ask Diane to put in events diary in newsletter.

- b. SM reported that the meeting held last weekend was full of ideas for other events for the future. Well done all.

12. EA safeguarding and disciplinary guidance (GB)

- a. GB noted that the guidance on conducting internal club complaints would be most useful. LC pointed out that safeguarding wasn't just a children's issue but also applied to vulnerable adults.
- b. GB to amend disciplinary code for Lingfield use if necessary. GB

13. Next meetings;

- Committee meeting - Tuesday, 5th February 2019, 8.20pm
- Committee meeting - Tuesday, 5th March 2019, 8.20pm
- Annual General Meeting – Wednesday 17th April, 7pm (to be confirmed)
- Pasta party – Thursday 25th April, 2019

Postscript

Future agenda items; could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.