



Committee minutes: 5 February 2019

Location: Victoria Sports and Social Club

Attendees: Simon Mills (SM), Nicky Pumford (NP), Dave Nottidge (DN), Lisa Compton (LC), Sue Garner (SG) and Graeme Bennett (GB).

Apologies: Guy Wates (GW),

- | | Action |
|---|--------|
| 1. <u>Minutes of meeting on 28 November 2018</u> | |
| a. approved | |
| 2. <u>Matters arising</u> | |
| a. Logos – meeting agreed on version above. Thanks to Neil for his work on this. | |
| b. GB to update standard docs where appropriate. | GB |
| c. Risk assessment – DN to update re defib, then put on website and advise coaches. Also to obtain L10s first aid kit for the club races. | DN |
| d. LRC business cards – SM to add new logo and order. | SM |
| e. Defibrillator – has now been purchased and is being taken to speedwork and XC events. There were positive responses to this when announced on FB page. | |
| f. AGM – booked for 17 th April. | |
| g. London marathon place – ballot went well and Liz Webster training hard. | |
| h. EA club run – Vernon yet to arrange final session with EA. LC to check. | LC |
| i. GP 2019 – GB recently circulated with revised dates. SG suggested that LRC might want to follow Seaford Striders idea of having some events scored on 'Age gradings'. Something to consider at a future meeting. | |
| j. New LRC website – Tim has done a 'soft launch' and training arranged for Committee on 6 th and 20 th February. | |
| k. Complaints/disciplinary – GB circulated draft LRC procedure for comments. | All |
| 3. <u>Treasurer's report</u> | |
| a. GB reported balance on 1 st February of £6,348. GB has £48 speedwork fees and NP has cash from social event to pay in, and will scan invoice for disco to GW for payment. | GB/NP |
| 4. <u>Victoria Club membership</u> | |

- a. Committee agreed in principle with the £250 proposal, and to absorb the charge in the club's running costs.
 - b. However, there are some practicalities to clarify before we can put anything in place. These cover;
 - i. What level of personal information will VSSC require to make all LRC members part of VSSC?
 - ii. Practicalities about how VSSC will issue membership cards (generic/individual?) and key fobs to all LRC members.
 - iii. Cut off point receipt of new members to VSSC and the balance LRC to pay to VSSC.
 - c. We'll need to sort out repayment of subs paid to date once VSSC gives us a list of who has already paid. GB to contact Dave Wilkes to clarify. GB
5. Lingfield 10s update
- a. DN confirmed that St Catherine's Hospice selected as the 2019 beneficiary.
 - b. Chip timing – L10s committee has concluded it's not viable to purchase or hire unless 300+ entrants.
 - c. Event is on 30th June, with trail running permit.
 - d. Chris Rance is taking over Dave Chase's co-ordinating role, and Sophie Davis doing race entry admin.
 - e. Computer system – the committee is researching a replacement for the current Dave Wilkes-reliant system. Hope to decide at next meeting, but no rush.
6. Members' handbook review
- a. GB has updated the handbook mainly affecting the safe running guidelines, Grand Prix and trophy pages, with minor editorial tweaks elsewhere. GB has circulated the new version for further comment. It will require further changes after the AGM in April, so may not be worth finalising until then
7. C25K preparations
- a. Will be run at Imberhorne this year, probably starting 13th May. Will limit to 50 runners, all of whom must register and do membership form in advance. Fee to stay at £20, inc one year LRC membership.
 - b. LC will update website after her training tomorrow.
 - c. There will be similar incidental expenses as last year plus extra charge for time at Imberhorne.
8. Club constitution
- a. Agreed to submit same proposals to AGM as last year – to appoint between AGMs if nec and to reduce AGM quorum – but to 15% this year. GB
 - b. GB also to consider adding line re complaint/disciplinary procedure.
9. Committee vacancies
- a. Both Clare and Tom interested in Treasurer position, but SM and others to sound out other possible candidates. Too early to be proposing changes to terms of service. All

- b. President's term – GB to check constitution. GB
10. Post Xmas social event
- a. Fifty people attended and event went very well. Congratulations to Richard and his small support group for arranging.
11. Annual general meeting
- a. SM raised several matters which we need to consider for AGM – recognising service to the club, birthday collection, and format. Contact SM if you have any queries. SM
- b. GB to provide list of topics and who to cover them, as last year. GB
12. Discounts from sports websites
- a. GB to draft item on Sportspursuit, sportspass etc for newsletter. GB
13. Joan Fursdon email
- a. SM has tried to contact this person re request for runners to do a survey, but gets email bounce-back. To check detail with D Wilkes. SM
14. Next meetings;
- Committee meeting - Tuesday, 5th March 8.20pm
 - Annual General Meeting – Wednesday 17th April, 7pm (or 7.30pm?)
 - Pasta party – Thursday 25th April

Postscript

Future agenda items; could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.