



## Lingfield Running Club Committee minutes

Date: 5<sup>th</sup> March 2019

Location: Victoria Sports and Social Club

Present: Simon Mills (SM), Graeme Bennett (GB), Guy Wates (GW) and Sue Garner (SG).

Apologies: Dave Nottidge (DN), Lisa Compton (LC) and Nicky Pumford (NP)

- |  | Action |
|--|--------|
| 1. <u>Minutes of meeting on 5<sup>th</sup> February 2019</u>   |        |
| a. approved  |        |
| 2. <u>Matters arising</u>  |        |
| a. Risk assessment – DN to update re defib, put on website and advise coaches.   | DN     |
| b. First aid kit – DN to ensure available for May races  | DN     |
| c. LRC business cards – SM produced the (very smart) cards, so please ask him if you want any to post in any venues you visit.   | All    |
| d. EA club run – LC to check with Vernon if we have agreed final date yet.   | LC     |
| e. New website – six people now know how to update new website – LC and GB have uploaded some items/edits.   |        |
| f. Complaints/disciplinary procedure – LC has responded. GB noted that constitution did give basic outline on how complaints are dealt with, and he's not happy enough yet with detailed procedure to propose changes to constitution.   |        |
| g. VSSC – all admin sorted and Dave Wilkes has placed all LRC membership cards behind the bar for collection. GB has written a note for Newsletter/FB page this week. In future, VSSC will produce cards based on the LRC members at 31 <sup>st</sup> December and we will need to update VSSC with any new members throughout the year. | NP     |
| h. Committee vacancies – Clare still keen as Treasurer, but no Secretary volunteer yet. SM to do ad for FB page.   | SM     |
| i. President's term – same terms as for other committee members.   |        |
| j. Discounts from sports websites – GB yet to research Sportspursuit, sportspass etc for newsletter.   | GB     |
| k. LIRF coaching course at Imberhorne – Terri Scott responded to our invite and has booked onto the course. James ward said he would but hasn't done so as far as GB knows.  |        |
| 3. <u>Treasurer's report</u>   |        |
| a. LRC has £6,411.77 in the bank.  |        |
| b. GB to remind Liz about stock take of vests at 31 <sup>st</sup> March.   | GB     |
| c. It does not appear that we will need to recommend increase in fees for 2019/20.   |        |

4. Review club constitution and objectives
  - a. Agreed to resubmit the proposals from 2018, but no other changes considered necessary at the moment.
5. Lingfield 10s sub-committee update
  - a. The race committee has decided to trial Sports systems “Racemaster” software - likely to use bar codes and manual timing – at one of the May races. DN to arrange with Trevor. DN
  - b. Jayne Webb has had to drop out of the committee there is a marketing meeting on 11th March. The next full meeting of the race committee is on 1st April.
6. AGM agenda
  - a. Standard agenda agreed. Meeting to start at 7.30, chaired by Simon.
  - b. List of trophies agreed, plus Paul McManus returned the men’s Trevor Crowhurst Cup tonight, so GB will get Brandon’s name put on that trophy.
  - c. Transport – GB to discuss use of minibus to bring people to AGM GB
  - d. Committee to ensure their reports cover the ‘reportable events’ circulated by GB. Please let GB have your report digitally before, or on, the night to help put the minutes together. All
7. LRC display in Lingfield Library
  - a. We have this display booked for the whole of April. Main aim will be to promote C25k and Lingfield 10s, so LC and DN will provide some materials but any idea welcome. SM handed GB a bunch of business cards to leave there.
8. SEAA letter re fees
  - a. This received on 4<sup>th</sup> March. GB has queried whether we have until end of April to respond, whether it’s true that our fees would go from £20 to £200+, and that event entry fees would be on top of this.
  - b. The only SEAA event in which we compete is the Southern XC. Questions arise such as;
    - i. Is this value for money?
    - ii. Should we make an effort to enter more of its events?
    - iii. Should we support the SEAA for the wider benefit of athletes of all ages and sports in the south of England.
  - c. SM keen to hear answers from SEAA and views from DN and LC before we decide what to do. DN/SC
9. Signage outside VSSC
  - a. Diane asked for the sign to reflect 9am and 10am runs on Saturday. SM to contact sign company to amend, and reply to Diane. SM
  - b. This won’t, however, do anything to increase numbers attending at 10am.
10. Next meetings
  - AGM - Wednesday, 17<sup>th</sup> April 7.30 pm