

Lingfield Running Club Committee minutes

Date: 5th August 2020

Location: Chair's Garden

Present: Simon Mills (SM), Sue Garner (SG), Clare Evans (CE), Lisa Compton (LC), Nicky Pumford (NP), Terri Scott (TS), Dave Nottidge (DN)

Action

1. Minutes of meeting on 3rd June 2020
 - a. Approved

2. Matters arising
 - a. Facebook advertising – any follow up SM
 - b. Club handbook - updated
 - c. EA Covid Recoverable costs – will not pursue as for clubs in financial difficulty
 - d. Safeguarding requirements – TS will work through EA Club Standards/Self-Assessment and forward to SM.

3. Covid Policy

Documents received from DN on LRC and Covid: main points addressed:

 - Going forward 'Club Runs' - Tues/Thurs/ Sat to take place with a qualified Run Leader who will guide/hold overall responsibility for run.
 - Register to be taken at Club Runs.
 - For LRC to be a Covid secure environment, following advice from UKA; that LRC has a Covid action plan, that LRC has a risk assessment if a runner tests positive they must complete a Covid 19 tracking form.
 - Update membership forms to include 1) medical section 2) emergency contact DN/NP
 - Key points info re Covid secure environment to be forwarded to members via email/Facebook DN

4. AGM

Awaiting reply from EA re advice on holding AGM – follow up DN

Issue - quorum of 25% is required at AGM.

Invitation to new Captains to come on board in 'acting' role SM

Accounts - to be published for members on 1st Sept 2020. CE

5. Grand Prix Races

No GP season – to be cancelled until next year. Note to be emailed/put on Facebook for membership. SM

Trophies to be awarded for season 2019-2020. Seek info from TC re last season award holders. SM

Engraving to be organised. SG

6. Vests

Possibility Michelle H. may accept role, storage may be an issue. Vests with SM until issue resolves. ?

7. Subs

A number of members still to pay. Follow up/reminders if required SM/NP
Clean up of outdated Facebook membership NP

8. Newsletter

Ideas for newsletter/articles to Diane C.
Possible further virtual races in September
Trevor/ Graeme contact for info/articles SM

9. New membership under Covid

To join club, invited to take part in club training sessions and connected with casual small groups – up to 6.