



## MEMBERSHIP FORM

PLEASE COMPLETE ALL DETAILS IN BLOCK  
CAPITALS & RETURN WITH YOUR PAYMENT  
DETAILS

Welcome to Lingfield Running Club. We are a running club open to athletes of any ability from  
18 years of age.

To ensure we have the correct contact details for you, please fill out this form and return to  
**membershipsecretary@lingfieldrunningclub.co.uk**

### SECTION A: ATHLETE DETAILS

<b>First Name</b>		<b>Family name</b>	
<b>Address</b>			
<b>Postcode</b>			
<b>Telephone</b>		<b>Mobile Number</b>	
<b>Date of Birth</b>		<b>County of Birth</b>	
<b>Email Address*</b>			
<b>* Email Address</b>	<i>Please note: This is a required field, so England Athletics can invite you to access your MyAthletics portal to complete the registration process with them. England Athletics will not market to you without your express consent.</i>		

### SECTION B: EMERGENCY CONTACT DETAILS & MEDICATION

Please insert the information below to indicate the persons who should be contacted in event of an incident/accident and what medication you are currently taking.

(This is not an essential requirement but may be useful in the event of any accident).

1 <sup>st</sup> Emergency Contact Details	Name: Contact Number:
2 <sup>nd</sup> Emergency Contact Details	Name: Contact Number:
Please list any medication that you are currently taking	Current Medication:
Please confirm if you are allergic to any medicine	Allergies:

## SECTION C: CLUB PRIVACY STATEMENT

Lingfield Running Club (the Club) takes the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how the Club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

- I agree to the Club collecting, storing and processing my data in line with the Privacy Statement below. As a data subject you are not obliged to share your personal data with the Club. But, if you choose not to share your personal data with us, we will not be able to register or administer your membership.
- **PLEASE INDICATE ..... YES / NO** (delete as appropriate)

## SECTION D: DATA SHARING WITH ENGLAND ATHLETICS

When you become a member of or renew your membership with Lingfield Running Club we register your details with England Athletics (EA) as a club member, even if you choose not to join EA itself. We will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called myAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). It is vital, therefore, that a valid email address is given, so that you can ensure that your data is correct and so that you can set your own privacy settings.

If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org).

## SECTION E: ATHLETE AGREEMENT

By returning this completed form, I confirm that I have read and understood the privacy statement (below) and how data will be used and shared and am willing to abide by the safe running and good practice guidelines for athletes described in the club handbook.

Signature	
Print Name	
Date	

I also consent to the Club sending me its weekly e-newsletter after my membership has been registered.

- **PLEASE INDICATE ..... YES / NO** (delete as appropriate)

## SECTION F: MEMBERSHIP TYPE & PAYMENT METHOD

Lingfield Running Club: £10 pa  (Annual membership runs from 1<sup>st</sup> April – 31<sup>st</sup> March)

Couch to 5K: £20 pa   
(Includes club annual membership)

England Athletics: £15 pa  (Annual membership runs from 1<sup>st</sup> April – 31<sup>st</sup> March)  
(see below for advantages of this option)

Total amount payable (please enter) £ .....

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### Please indicate payment method

Cash

BACS  Payee: Lingfield Running Club  
Sort code: 60-07-17  
Account: 96771046

BACS - Please give your full name as the reference so that we can identify your payment.

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### As an EA registered athlete you are able to access a number of benefits:

- **Entry** to events **exclusively** available to registered athletes - under UKA Rules for Competition many competitions are only open to registered athletes\*.
- **Entry discounts** (minimum £2) on UKA licenced road and multi-terrain events
- **bulletins** including key information on the sport and **exclusive registered athlete offers**. You can ensure your email address and mailing preferences are up to date at [www.englandathletics.org/registered-athlete](http://www.englandathletics.org/registered-athlete)
- The ability to **have a say** on how the sport is run and funded in a way that reflects your fundamental importance to the sport
- **Opportunities** for you, (and at times your club or your school) to get involved in exclusive events and experiences in association with British Athletics
- Your registration fee helps **make a difference** to many areas of the sport
- **Exclusive offers** - EA works with partners including **New Balance, InterContinental Hotels Group, and AfterShokz** to provide registered athletes with exclusive offers and vouchers for money off. Some of these can be accessed via the benefits page at [www.englandathletics.org/registered-athlete](http://www.englandathletics.org/registered-athlete). Others are sent by email so ensure your contact details are up to date and you have opted to receive information!
- Entry in the **Great Run Club Challenge** competition in the Great Run Events
- Running clubs receive guaranteed London and Brighton Marathon entries depending on the number of EA registered athletes they have.

\* *for competitive races, all Clubs and Runners must be registered with England Athletics. It is the Club's responsibility to see that they are. Should any subsequently be found to be unregistered they will be disqualified.*

**We look forward to welcoming you to the club in the near future.  
To find out all the latest club information, please visit our website [lingfieldrunningclub.co.uk](http://lingfieldrunningclub.co.uk)**

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## Lingfield Running Club Privacy Policy

Lingfield Running Club (the Club) is committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, LRC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

### What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club, subscribe to our newsletter, or participate in discussion boards on our website. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and gender (Athletics Data).

### Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

#### For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events; and
- sharing personal data with leagues, county associations and other competition providers for entry in events.

#### For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority;
- analysing anonymised data to monitor club trends; and
- sending an annual club survey to improve your experience as a club member.

#### For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of club race and competition results, including age band rankings.

#### Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

We do not currently collect any special category health data.

On occasion we may collect personal data from non-members (e.g. such as any non-member participant who fills in a health disclaimer or form at a taster event). This information will be stored for 30 days after an event and then destroyed securely. In this instance, our lawful basis for processing data is consent. Therefore, we will need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club has the following social media pages - Facebook. All members are free to join these pages. If you join one of the Social Media pages, please note that provider of the social media platform(s) have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

#### Who we share your personal data with

When you become a member of or renew your membership with Lingfield Running Club we register your details with England Athletics (EA) as a club member, even if you choose not to join EA itself. We will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your

privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org).

Joining Lingfield Running Club also entitles you to membership of the Victoria Sports and Social Club (VSSC), at no extra cost. This entitles you to use the club facilities (including the car park, bar and toilets) whenever you wish. We will give your name (only) to the VSSC and you can collect your membership card and door entry fobs from the bar once we have registered you as a running club member.

#### **Email Sending Provider (ESP)**

We may use a third-party provider to deliver our monthly e-newsletter. If you consent to us sending you our weekly e-newsletter, we will let you know who the third-party provider is at that time. We gather statistics around email opening and clicks using industry standard technologies including clear images to help us monitor and improve our e-newsletter.

The Club does not supply any personal data it holds for this purpose to any other third party.

#### **How long we hold your personal data**

You should keep your personal data up to date on your MyAthletics portal at England Athletics. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

#### **Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we will not be able to register or administer your membership.

**February 2019 (updated October 2020)**