

## Lingfield Running Club Committee minutes

Date: 24<sup>th</sup> February, 2022

Location: VSSC , 6p.m

Present: Scott McDonald (SM), Clare Evans (CE), Fiona Champness (FC), Terri Scott (TS), Dave Watkins(DW) Kath Garrido (KG) Gary Spring (GS)

1. **Minutes of meeting on 18<sup>th</sup> January 2022** **Action**  
Approved
  
2. **Matters arising**
  - a) London Marathon info – to date 4 members have expressed an interest.  
Continue with advertising. TS
  - b) Succession planning – post of Treasurer and Secretary have proposals – this will also be open to further nominations on night of AGM.
  - c) C25K – deadline for Lingfield Community News is 31/3/22 – raise interest with coaches, pre speed session on a Wednesday. FC
  - d) Memorial run for Karen Sparrow – awaiting date
  
3. **AGM prep (21/4/22)**

Arrange return of cups/trophies to a committee member ; Lingfield Marathon Cup returns to circulation – reassign. ALL

Succinct reports required ALL

Book back hall of VSSC TS

Reminder to members to attend, bring medals, celebrate a return to running. ALL

Change to the constitution 2021 AGM proposed by DN and passed: 25% of members will reach quorum to carry out business – if quorum not met then further meeting to be held within 7 days/majority vote discussed. To be further researched. ALL
  
4. **GB Database Report**

TS apologised to GB that this matter had slipped off the Agenda. Requires person with IT knowledge to ensure upkeep of database – discussion around GDPR. Follow up with GB, Dave Wi, Steve P. to confirm status quo SM
  
5. **SCAA**

Payment has been made for our annual membership.
  
6. **Emergency Contact Details**

Advise members and new runners to carry either Parkrun barcode/ slip pf paper/ phone with a next of kin/emergency contact. Coaches also to check for medical conditions to be aware of. FC

7. **Surrey XC AGM**

This is on 27/3/22 - to attend and feedback

DW

Date of next meeting Thursday 17<sup>th</sup> March, 2022 , VSSC @ 6p.m.