



Lingfield Running Club Committee minutes

Date: 23 June 2022, 6pm

Location: Victoria Sports and Social Club

Attendees: Gary Spring (GS) (Chair), Tom Cartledge (TC), Dave Watkins (DW), Fiona Champness (FC) and Graeme Bennett.

Apologies: Scott McDonald (SM) and Kath Garrido (KG).

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| 1. <u>Minutes of meeting on 26 May 2022</u> | |
| a. approved | |
| 2. <u>Matters arising</u> | |
| a. C25K – to be carried forward for discussion later in year. | GB |
| b. Return of all trophies – it only remains for Martin Faulkner to arrange a time to receive his. GB to produce a list of trophies that can be presented after the Xmas handicap, and those at the AGM. | SM
GB |
| c. Lingfield 10s – now up to 117 entries. Path clearing this Saturday. | |
| d. Club vests – some now delivered and with GS for collection. Discussion about other options eg long-sleeved T-shirt. GB to look at the Kukri offer and see what is available. | GB |
| e. Lingfield Sports Association (LSA) – SM has given them details of Sport England for grants. | |
| f. Surrey XC league venue – quite a positive initial response from racecourse. DW has provided SM with further detail to pursue. | SM |
| g. Members' handbook – GB has updated and put on website and VSSC noticeboard. | |
| h. Inclusion policy – GB to retain for future agenda item. | GB |
| i. DBS checks – coaches, run leaders, and welfare officers need checks. Committee happy to cover cost of £90 referred to by SM in his email. SM has two v good volunteers for Welfare Officers who he is meeting in July. | SM |
| j. Mill Wood bridleway – Tandridge has not approved the bid for improvements. | |
| 3. <u>Treasurer's report</u> | |
| a. TC still has not got access to account despite three online forms. Bank feedback that four signatories too many and that we don't have requirement for two to sign payments. TC and Clare to visit NatWest to sort out. | TC |
| b. TC reports there is about £3,500 in account (lower than historic levels). This excludes Lingfield 10s entry which goes via Sports Systems. | |
| 4. <u>GP events/10k champs</u> | |
| a. GB updated on Hartfield & Brighton 10k situations, but these should be clearer in July. Agreed that EG 10k will be club 10k Champs again this year. | |

- b. GB also shared a race calendar, version of which is on noticeboard but not yet on website. Idea is it should make planning a bit easier. GS clarified that the Summer Series 2 race on 7 June was also the second of the Handicap GP events & he has told Trevor.
- c. That leaves four events to fit into rest of year: D Crowhurst & 5 mile (Handicap GP events) plus the East Surrey League events in Oct & Dec (which we can't control). And fix Xmas handicap date. GS

5. Club Facebook page

- a. Agreed that this will become members' only. GS to give two weeks' notice to 40 or so non-members. They can keep up to date via website. GS
- b. More use of Lingfield 10s FB page to be discussed after the race is done and dusted. It is unused most of year.

6. EA regional volunteer awards

- a. Examples of the individual considered to be sent direct to SM.

7. Improved runner award

- a. Agreed in principle. It will be a committee award, one trophy, to be made at Xmas handicap event. GS to seek Simon Elliot's views.

8. parkrun takeover

- a. agreed, to request East Grinstead date of 10 Sept. (**NB** – date not possible, later amended to 3rd Sept). FB to take the lead in liaison. FB

9. BBQ 10th July

- a. need to be clearer on the expected costs to the club for food, plates/etc before we can set a realistic price. If everyone is asked to pay £4/£5 a head that would prob not be unreasonable, to cover cost of our food etc and a contribution to the LSA.
- b. We will need to let everyone who has committed or is thinking about it what that cost will be as soon as we can, rather than springing a surprise close to the day.
- c. Timing of the food, and the need to flag this up in advance. Do we play any games first, or after, when people have loosened up/lubricated a bit. Not sure there was a definitive view on that, just something we need to be clear about. GB to feed back to Dee. GB

10. Defibrillator

- a. TC has received it, and will put it together to pass on to coaches. TC

11. Newsletter committee update

- a. GB to put some key points in newsletter item next week. GB

12. South of England Athletic Association

- a. For info only, unless keen to attend – the AGM will be Sunday 4th September in London. Contact GB for more info.

13. Next meetings;

- Committee meeting - Thursday, 21st July, 6pm

Postscript

Future agenda items; could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.

Example items to be scheduled later in 2022:

- *C25K in 2023*
- *Inclusion policy*
- *2023 GP events*
- *Succession planning 2023*
- *EA or ARC in 2023?*

It would also be helpful to look ahead to plan future agenda where we know that we have to make decisions by a certain date eg November for Grand Prix 2023. Perhaps all Committee could think about this before meeting.