



## Lingfield Running Club Committee minutes

**Date:** 19 January 2023

**Location:** Victoria Sports and Social Club

**Attendees:** Scott McDonald (SM), Fiona Champness (FC), Gary Spring (GS), Graeme Bennett and Kath Garrido (KG).

**Apologies:** Tom Cartledge (TC), Dave Watkins (DW)

- |   | Action |
|---|--------|
| 1. <u>Minutes of meeting on 15 December 2022</u>  |        |
| a. agreed   |        |
| 2. <u>Matters arising</u>   |        |
| a. Run leaders/coaches meeting held, without Simon (to make sure he is invited to next one). Coaches feel more equpt would help with sessions and also need to try and recruit more coaches. Any budget bid for 23/24 to go to TC asap. C25K likely to go ahead in April – speak to Lisa re admin involved. | DW/FC  |
| b. To put Simon’s group run times on calendar.  | GB     |
| c. GP dates on FB, noticeboard and newsletter.  |        |
| d. Inclusion policy/plan – GB to now look at implementing some of actions. Will place on website.   | GB     |
| e. Club race entry funding – GB unable to add Dave Mason to online Southern list. DW/FC finalising Nationals requests.  | DW/FC  |
| f. Members’ handbook – GB has done some updates but agreed we would wait until new committee before republishing.   |        |
| g. AGM date – agreed change to 11 <sup>th</sup> April to avoid two big meetings in one week. Time 8pm to allow members to have their training session/run and then join the meeting. GB to book with Kellie.  | GB     |
| h. Defibrillator – discussion around accessibility of club-based one. FC to keep in her car and exchange with TC depending on who will be at club evening. TC had advised cost of external wall mounting would be £500-£600.  | FC     |
| 3. <u>Treasurer’s report</u>  |        |
| a. Current club account - £4,006.51.  |        |
| b. VSSC Membership paid.  |        |
| c. Working on club membership survey with Gary S, should have the version ready for completion by the committee next week   |        |
| d. Budget forecast for 2023/24 to be ready for next meeting. Please send any bids to TC asap so we can assess any changes to fees for next year.  | All    |
| e. TC to write one page guide to using club card reader.  | TC     |
| 4. <u>Lingfield Sports Assn.</u>  |        |
| a. SM to draft three messages for committee comment – Kellie, LRC members and LSA. We will not be moving to LSA now, will maintain links for occasional use.  |        |

5. Ideas to increase participation in club races
  - a. GS proposes to award points for finishers in all nine club races; ten points down to one for all entrants. He will speak to Trevor to see if he's happy that we include the handicap GP events. He will also need to make budget bid for 23/24. GS
6. Victoria Club sign
  - a. Agreed we cover up reference to 9am Saturday runs on external noticeboard. GS
7. Basic life support training (BSLT)
  - a. Committee supporting Dave Nottidge's proposal to train willing members in BSLT.
  - b. SM to produce list of known defibs in Lingfield and Dormansland.
8. Welfare issues
  - a. Nothing to report.
9. Next meeting;
  - Committee meeting - Thursday, 2<sup>nd</sup> March, 6pm

Postscript

*Future agenda items: could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.*