



Lingfield Running Club Committee minutes

Date: 2 March 2023

Location: Victoria Sports and Social Club

Attendees: Scott McDonald (SM), Tom Cartledge (TC), Fiona Champness (FC), Gary Spring (GS), Graeme Bennett and Kath Garrido (KG).

Apologies: Dave Watkins (DW)

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| 1. <u>Minutes of meeting on 19th January</u> | |
| a. Agreed | |
| 2. <u>Matters arising</u> | |
| a. Coaching equipment – coaches need to tell SM what they need so he can apply for grant from Parish Council. SM has emailed some suggestions. TC suggested supplier of flags. | FC/SM |
| b. Couch to 5k now seems unlikely to proceed due to amount of work entailed. | |
| c. Inclusion policy now on website, and GB started to look at what needs doing. Dave Wilkes checking if access audit done to VSSC. | GB |
| d. SM said there may be a one disabled lady applying to club, but not at all definite. | |
| e. Defibrillator – SM has circulated, but needs to update, the list of local defibs. Second club one kept in club cupboard for now. | SM |
| f. Guide to using club card reader – TC to do for next meeting. | |
| g. Handicap trophy events – GS spoke to Trevor and agreed nine events for 2023 – advertised in newsletter. | |
| h. VSSC LRC sign – Saturday 9am slot now covered. | |
| 3. <u>Treasurer's report</u> | |
| a. TC presented estimate of income and expenditure for the year. Expenditure exceeds income considerably, leading to decrease in bank balance to £3,900, but several one-off items. After long discussion proposal to put £5 increase to membership fees to AGM. Will require detail of how committee plans to use the funds in 2023/24. | TC/SM |
| b. Membership secretary to have flexibility in fixing fees in last few months of financial year, but to encourage membership for coming year as part of it. | GS |
| 4. <u>Club constitution, objectives and fees</u> | |
| a. Agreed to put forward motion to reduce minimum attendance requirement for AGM – SM & GB to discuss. | GB/SM |
| b. Online voting – want to explore viability of this as an alternative/support to AGM voting. | GB |

5. Committee vacancies

- a. We do have two candidates interested in taking over Captains' roles, but we need to advertise in case others interested. SM to draft short advert. SM

6. AGM agenda

- a. Agreed to add Event Organiser's report to constitution's standard agenda. GS to present this. GB
- b. Officers to talk to each other to make sure they don't talk about the same matters. All

7. Grand Prix events

- a. Agreed to replace the Wimbledon Dash 5k with Lindfield Village 5k on 21 May; and to replace Gatwick Half with the Reigate Half on 17 September. GB to put on FB and newsletter. GB

8. Any other business

- a. SM to contact trophy holders and arrange recovery for new presentations at AGM. SM

9. Next meetings:

- Annual general meeting - Tuesday, 11 April 8pm at Victoria Club

Postscript

Future agenda items: could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.