



Lingfield Running Club Committee minutes

Date: 17 July 2023

Location: Victoria Sports and Social Club

Attendees: Scott McDonald (SM), Tom Cartledge (TC), Keith Chambers (KC), Liz McLennan (LM), Gary Spring (GS), Graeme Bennett (GB), Kath Garrido (KG) and Donna Baker (DB).

Apologies: none

- | | Action |
|---|--------|
| 1. <u>Minutes of meeting on 13 June 2023</u> | |
| a. Agreed | |
| 2. <u>Matters arising</u> | |
| a. VSSC access audit – believed to have been completed in about 2003, info from Mike Ellis. Whereabouts not known. | |
| b. Nat West access for GB – TC to chase again. | TC |
| c. SumUp card reader guide – completed. GB to test it. TC to copy to committee and keep reader and guidance in club cupboard. | TC |
| d. Club equipment purchase – inflatable gazebo tested at BBQ. Looks good. Publicised on Facebook. LM suggested badging on to show it is Lingfield and will investigate options. Agreed to get rid of old tents. About £100 left from grant to spend on other equipment. | LM |
| e. Stakes & arrows for May races was suggested but these may be available from members? | |
| f. Coaching courses – committee approved KC for LIRF course and Fiona Champness for CIRF course. GB to advise Fiona. | GB |
| g. Officer handover arrangements – LM working with KC to get access to Surrey County team website. | |
| h. Welfare – GS in contact with member re membership cost issues. | |
| 3. <u>Treasurer's report</u> | |
| a. Bank account has £6,074. | |
| b. TC to check if there is maximum withdrawal limit available to prevent a Treasurer emptying account without authority of others. | TC |
| 4. <u>Club BBQ</u> | |
| a. Sixty-four people attended. All positive feedback so far, and many thanks to Dee and family, and to Scott and Tom in particular for their help. | |
| b. Getting payments upfront was very helpful. Event had a £31 surplus which will stay in club account. | |

- c. Lingfield Sports Assn were also very happy with how it went, and their takings. They are happy for us to make it a regular event.

5. Social media presence

- a. Facebook – agreed DB to set up new LRC ‘members only’ FB page. GS and DB will be admins during set up process. DB
- b. Twitter – agreed no real need for this account. ‘Owner’ needs to delete but save any pictures in there. SM to speak to Vernon SM
- c. Instagram – nice for photos but will look at its possible uses after sorting Facebook accounts.
- d. Website – GB to check out what other benefits may come from subscription on Google maps business. GB

6. Running club database

- a. Committee agreed to retain and bring database up to date. GS agreed to maintain it in future. GB to speak to Trevor re the club licence. GB
- b. Agreed to offer Dave Wilkes payment for the club’s licence. GB

7. Lingfield 10s

- a. Agreed to support Dave Nottidge in organising an open meeting in September. This is to seek level of support for running a race in 2024 and who would be willing to sit on organising committee.
- b. Marketing/fund raising role is seen as particularly important. LM advised that another club charges £150 for sponsor’s name on t-shirt and one FB post.
- c. SM to speak to DN about what more he needs from committee at this stage. SM

8. Dormansland Fun Run

- a. Re approach from Primary School, our role is to advise and perhaps have runners or helpers on the day if it goes ahead.
- b. GS to speak to the school contact, and sound out if they have marketing expertise that might benefit the L10s. GS

9. Pacing club runs

- a. GS survey found non-attendance on club runs due to two main reasons; (1) prefer running earlier/during day, and (2) injury/fitness issues, i.e. are running slowly.
- b. GS to test out having separate group for the 7pm runs, with a specific slower group – this is what many other clubs do. GS
- c. Agreed GB’s wording for club newsletter about removing reference to Saturday a.m. runs from website. GB

10. Any other business

- a. EG parkrun takeover – agreed in principle, and subsequently confirmed that it will be on 23rd September.

11. Next meeting:

- Committee meeting - Thursday, 24 August, 6pm

Postscript

Future agenda items: could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.