



Lingfield Running Club Committee minutes

Date: 27 February 2024

Location: Victoria Sports and Social Club

Attendees: Scott McDonald (SM), Tom Cartledge (TC), Keith Chambers (KC), Liz McLennan (LM), Graeme Bennett (GB) and Kath Garrido (KG).

Apologies: Gary Spring (GS) for late arrival

1. Minutes of meeting on 23 January 2024

Approved.

1. Matters arising

- a. Club website – Matthew Stockwood has been updating the L10s page.
- b. Display board idea – may need for stall at Lingfield Day or Dormansland Carnival so retain as action point. LM
- c. Tandridge Lottery fund – only feedback to SM was that there were so many bids.
- d. VSSC membership – club has paid for 2024.
- e. GP events 2024 – updated list posted, but Blacklands 10k will not be confirmed until after 1st April. LM/KC to consider whether we replace it or have a back-up plan. LM/SC
- f. Facebook friends who are non-members – GS to update on action. GS
- g. AGM refreshments – Kellie can't do sandwiches. After discussion, committee agreed that complimentary soft drinks and snacks will be available in the meeting room. SM to confirm with Kellie. SM

2. Treasurer's report

- a. Bank balance of £3,771. Recent payments include £325 to VSSC, Wednesday coaching fees, club kit purchase.
- b. Club kit – TC has asked Michelle for latest stock figures. Suggested we have kit for sale and details (with examples) of the PB Teamwear bespoke gear at the AGM. TC/GB
- c. Football lottery cards – TC to purchase some for use at AGM and other events. £2 a go, winner gets (say) £20 and profit to club.
- d. LM requested funds for a tarpaulin/groundsheet for club tent. Agreed in principle but more detail on cost required. LM

3. Adoption of EA role descriptions

- a. Agreed that current officers will review the EA template for their roles, amend as necessary and have ready for discussion with new officers after AGM. We will then publish on website alongside Team Captain role which is their already. GB/SM/GS/TC

4. Lingfield 10s update

- a. L10s sponsors – GS reported that Matthew Stockwood’s business and a sports physio have agreed sums so far. SM has offer of racecourse tickets for a draw on raceday.
- b. Thirteen runners entered to date. SM to put ad on police FB sites; GS to do Community News item; LM to post on Lingfield Community FB page. SM/GS/LM

5. Review club constitution, club objectives and fees

- a. GB has one amendment to put to AGM, re grievance and disciplinary procedure. Any other suggestions need to be ready for agenda publication date of 20th March. All
- b. Agreed that fees will remain as they are for 2024/25. GB to draft motion for agenda. GB

6. Approve AGM agenda

- a. GB circulated standard agenda plus item requested by Sarah Ferguson to promote L10s race (any other business).
- b. SM to confirm the two members who have said they might be willing to conduct the running Q and A session at the AGM. SM

7. Tandridge Lottery tickets

- a. SM outlined the way the scheme worked and will circulate more details for discussion at next meeting. Club gets a donation for every member who signs up for tickets. SM

Next meetings

- Committee meeting - Tuesday, 19 March 2024 at 6pm
8. AGM – Thursday, 11th April at 8.15pm

Postscript

Future agenda items: could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.