



Lingfield Running Club Committee minutes

Date: Tuesday 19 March 2024

Location: Victoria Sports and Social Club

Attendees: Scott McDonald (SM), Tom Cartledge (TC), Keith Chambers (KC), Liz McLennan (LM), Gary Spring (GS), Graeme Bennett (GB) and Kath Garrido (KG).

Apologies: none

1. Minutes of meeting on 27 February 2024
 - a. Approved

2. Matters arising
 - a. Display board idea – to reconsider on agenda in 2 months. GB
 - b. Blacklands Farm 10k – LM & KC meeting Nick Averre at end of month to clarify position. LM/KC
 - c. Facebook ‘friends’ who are non-members. GS to deal with after AGM. GS
 - d. AGM refreshments – after discussions with Kellie, it was agreed that LRC buy in its own soft drinks (inc sparkling water) and nibbles. TC in charge. TC
 - e. Kit display for AGM – TC/GB will bring in their PB Teamwear purchases. List of current race kit awaited from Michelle - TC to chase. TC
 - f. Groundsheet for tent – TC to purchase. TC
 - g. Lingfield 10s – committee met last night. Twenty-three entries so far. SM has put on police runners’ FB page; GS has done Community News article, also sent to Dorman’s Voice; posters in production, GS contacting local clubs, Matthew working on flyers, A5 note to be done for EG Tri goodie bag.

3. Treasurer’s report
 - a. Bank balance of £3,832. No large payments out, Nationals refund received.
 - b. Only two pasta party payments received but plenty of time yet. Minimum 30 needed.

4. Tandridge Together Lottery
 - a. SM to discuss with new Chair, but no objections in principle from current committee. SM

5. Committee role descriptions
 - a. Agreed to the circulated versions, which GB will put on website and include in newsletter update. GB

6. Agenda for AGM

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| a. Agreed as previously circulated but to remove names of members sitting in for the Q&A session. GB to place on club notice board (only LRC constitution requirement), but also website and newsletter. | GB |
| b. Committee to circulate their draft reports to each other (ideally a week in advance) to make sure people are not covering the same ground. | All |
| c. President's Trophy to be awarded before election of new committee, and TC to put fees motion at end of his report item. | SM/TC |
| d. SM placed on record his thanks to committee colleagues for the support he has received over the last three years, and he was in turn thanks for his contribution and leadership. | |

7. Next meetings

- AGM – Thursday, 11th April at 8.15pm

Postscript

Future agenda items: could you please email GB with suggestions for future agenda items, ideally seven days before the meeting.