



LINGFIELD RUNNING CLUB COMMITTEE MINUTES

The aims and objectives of the club:

- *To promote and enjoy amateur athletics, principally running, in a friendly and informal manner*
- *To promote the club and its objectives within the local community*

Date/Time: 15 September 2025, at 7pm

Location: Lingfield Victoria Sports and Social Club

Present (Committee members):

- Sally Alexander (Chair) (“SA”),
- Brandon Webb (President),
- Nick Keen (Club Secretary) (“NK”),
- Liz McLennan (Ladies’ team captain),
- Laura Stockwood (Membership Secretary) (“LS”)

In attendance (non-Committee members – by invitation of the Committee):

- Gary Spring (GS) (Events Organiser)

Apologies:

- Dave Worsell (Head Coach),
- Nevenka Worsell Treasurer) (“NW”),
- Keith Chambers (Men’s team captain) (“KC”)

1. Opening and welcome

2. Declarations of interest:

None

3. Minutes of previous meeting – 4 August 2025:

Resolved: Approved

4. Matters arising

a. Potential fraud on the bank account:

£116.39 was transferred out of the bank account via a direct debit (set up by an unknown person) to AA Insurance.

With the help of Tom Cartledge, NW cancelled the direct debit and informed the bank – who agreed to refund the monies to the club's account.

Resolved:

- LS to remove the club's bank account details from the website and the membership form.
- NW to look into electronic payment providers where the club's bank account details do not need to be shared

5. General Business

a. Treasurer's report:

(As at Monday 15 September 2025)

Bank Balance:	£9,059.42
L10S Credit:	£2,293.42 (£1,860.79 last year). Total £4,154.21
Subs:	£2,400.00
Club Members:	160
EA Income:	£1,860.00
EA Payment:	£1,840.00
EA Members:	93
Club Kit Sales:	£48.00
Club Kit Purchase:	£0.00

Resolved: Committee to decide how to distribute the profits from this year's and last year's L10s – once all the bills for the race have been received and paid.

b. Club promoting:

Resolved:

- SA to look into the possibility of a Lingfield magazine ad (the next edition is due out in December) and do one for the East Grinstead Local for next month. To mention the club's C25k and the L10s. The ads are free for not-for-profit entities (which the club is).
- Isla has given SA the login details to the club's Instagram account. SA to be one of the Committee members with admin rights. To be resolved who else from the Committee to be an additional admin.

- SA to do more posts on public Facebook.

c. *FAQs for new members:*

Resolved: LS to share the standard welcome e-mail with the Committee – and the Committee to decide if we need any more FAQs.

d. *New club logo:*

4 submissions received so far.

Resolved: GS to put a reminder in the newsletter – asking for more.

e. *Christmas handicap:*

Resolved: GS to ask Kelly from VSSC what she would charge to open 1 hour earlier on a Sunday.

f. *S&C sessions:*

Resolved:

- Agree to the College charge of £40 per session and the S&C leader's charge of £45 per session.
- Charge £5 to each attendee per session.
- One session every month.

g. *England Athletics Club Standards compliance:*

Requires the club's welfare officers to be on the Committee.

Resolved:

- NK to contact Alison Stuart (Lead Club Welfare Officer) and Jennifer Willis (Deputy CWO), also in relation to the completion by them of EA required safeguarding and welfare updated training and updated DBS checks.
- NK to send an e-mail to the club members – informing them of the appointment of Alison and Jennifer to the Committee.

h. *Creation of a sports masseurs / physios directory:*

Resolved: SA to ask Graeme to add a link on the newsletter.

i. *Surrey Road League*

KC has asked Mary (SCAA Road Competitions Secretary) if further (70 and 75) age categories can be introduced. Mary has said she will raise it with her committee.

Maggie has asked whether KC can raise with Mary about the Wedding Day 7k: *"The seven races designated to count for the Surrey Road League's points scores include the Wedding Day 7k at the end of July in Bushy Park promoted by The Stragglers. It's a very popular race and sells out by around 9am on the morning it opens on the 1st of May. Many people, myself included, missed out on an entry and a chance to score Road League points. This had a direct bearing on the final result of the W65+ competition as I was going head to head with Marilyn Davies, both of us having done the previous six races. The decider would have been the Wedding Day race, as it was for some of the other team and individual competitions. If you agree, could you raise this with Mary? Other than dropping the race, I don't know what can be done apart from warning people that they have to enter before 9am on 1 May if they want to represent their club in the Surrey Road League"*. **Resolved:** KC to raise this with Mary.

j. *Surrey XC League*

Dates:

- Oct 11th Richmond Park
- Nov 15th Hurst Green
- Jan 10th Oxshott
- Feb 7th Lloyd Park

The League have asked if LRC could host or co-host a match in the 2025/2026 season.

Resolved: No – as presently LRC does not have a suitable venue, and doesn't have enough members to help organise.

k. *L10s 2026:*

L10s Committee meeting to plan for 2026.

6. Date and time of next meetings:

- 20 October, at 7pm
- 24 November, at 7pm
- 12 January, at 7pm
- 23 February, at 7pm

7. Meeting closed.