



## LINGFIELD RUNNING CLUB COMMITTEE MINUTES

*The aims and objectives of the club:*

- *To promote and enjoy amateur athletics, principally running, in a friendly and informal manner*
- *To promote the club and its objectives within the local community*

**Date/Time:** 12 January 2026, at 7pm

**Location:** The Old Dunnings Mill, East Grinstead

**Present (Committee members):**

- Sally Alexander (Chair) (“**SA**”)
- Nick Keen (Club Secretary) (“**NK**”)
- Alison Stuart (CWO)
- Jennifer Willis (Deputy CWO)
- Nevenka Worsell (Treasurer)
- Brandon Webb (President)
- Keith Chambers (Men’s Captain) (“**KC**”)
- Liz McLennan (Ladies Captain) (“**LM**”)

**In attendance (non-Committee member – by invitation of the Committee):**

- Dave Worsell (Head Coach)

**Apologies:**

- Laura Stockwood (Membership Secretary)
- Gary Spring (Events Organiser) (“**GS**”)

1. Opening and welcome

2. Declarations of interest

None

3. Matters arising

- a) Safeguarding and welfare issues (if any): None
- b) H&S incidents / near misses (if any): None

4. General Business

a) *Treasurer's report (as at 12 January 2026):*

Bank Balance	£6,040.02 (£4,896.21)
L10S Credit	£1,143.81
England Athletics	
Club Improvement Fund	£0.00
Subs	£2,475.00
Club Members	167
EA	£1,960.00
EA Payment	£1,960.00
EA Members	98
C25K	£260.00
Club Kit Sales	£96.00
Club Kit Purchase	£343.20

**Resolved:** Approved

b) *New club logo*

The latest design was presented to the Committee.

**Resolved:**

- Approved; no further changes at this stage
- GS to speak with the kit manufacturers – to see if they require any changes to be made, in order to put the logo on the club kit
- Committee to then approve a roll out of the new logo

c) AGM preparations:

- i) Date and time: Tuesday, 14 April, 8pm start, after the Tuesday run
- ii) Location: TBC. NK to source a location
- iii) Content:
  - (1) Award xc trophies (engraved). KC and LM to decide who the men's and ladies' winners should be
  - (2) President's trophy (BW to decide who the winner should be)

- (3) Reports:
  - (a) Committee members and men's and ladies' captains to draft and send NK and SA their reports for review prior to the AGM
  - (b) Committee members to review and update the Club Development Plan, and send NK and SA their updates for review prior to the AGM
- (4) Election of new men's and ladies' XC captains: TBC who would be agreeable to taking on those roles
- (5) Annual Re-election of Committee members
- (6) Chair: SA
- (7) C25K graduates' celebration. Sophie to present the trophies, mugs (GS to source the mugs)
- (8) Structure: AGM formalities and then present the trophies and hold the C25K celebration
- (9) Announce at the AGM another 'stop, start, continue' survey post the AGM

d) LiRF Courses: update

- i) Michele Edwards and Sally Alexander have completed all elements of the course and are now waiting for E.A. to review the practical activity and confirm DBS status. A huge thank you to Fiona Champness for filming the practical activity in the rain and to Chris R, Keith C, Ian W and Tom C for participating!
- ii) Ben Ashmore is in the process of completing.
- iii) Tom C has now signed up for the course and in the process of completing.

e) Lingfield Community News Article Submission

Scott McDonald has submitted an article for the end of January 2026 publication of CNN regarding the Club Xmas Handicap Race and fund-raising post Xmas get together. On Scott's request, SA edited the article. Thank you, Scott.

**Resolved:** draft article approved for release

f) Xmas Handicap Race and Post-Race Get Together

The event was great fun and a huge success. Through the generosity of all members, we raised £630.62 for PAPYRUS. Graeme and Suzie are both very grateful.

Thank you to Gary for coordinating yet another fantastic club handicap race - we really do appreciate all the time and commitment you give to the club and couldn't be without you! Also a big 'shout out' to Tom C for timekeeping and to all the marshals for standing in the cold

cheering the runners along. Also, thank you to everyone who helped out and to Scott McDonald for procuring such a great array of raffle prizes. What an amazing club we are!

g) Social media policy

- i) New Social media policy: **Resolved:** the 6-month trial of the posting about one's sport/health related business, and posting to ask for charity donations is going well – and therefore the policy should be allowed to continue
- ii) LRC Runfinder WhatsApp group: **Resolved:** create another group for just general chat, and restrict Runfinder to training sessions

h) Joint club run with Tunbridge Wells Harriers

**Resolved:** GS to organise

5. Date and time of next meetings:

**Resolved:** 23 February 2026, 23 March 2026, 11 May 2026

6. Meeting closed.