



Committee minutes

Date: Monday, 11th May 2026

Location: Victoria Sports and Social Club

Present (Committee members): Sally Alexander (SA) (Chair), Alison Stuart (AS), Gary Spring (GS), Lucy Wilkes (LW), Laura Stockwood (LS), Chris Rance (CR), Graeme Bennett (GB), Nevenka Worsell (NW)

In attendance (non-Committee member, by invitation of the Committee): David Worsell (DW)

Apologies: Brandon Webb (BW), Jennifer Willis (JW)

1. Matters arising from meeting on 23 March 2026

- a. VSSC charges to LRC not changing for 1 Jan to 31 Dec 2026.
- b. Logo roll-out ongoing. AS to check with dtr re rights transfer. AS
- c. Club's insurance cover - GB to continue with Nick's review. GB
- d. Club's contracts - GB to continue with Nick's review. GB
- e. GDPR - focus on DW setting up new email system, inc liaison with NotjustPCs. Some posts will have individual email addresses, some shared. DW to provide guidance. DW
- f. Review of club policies - GB to organise focussing on ones where EA have updated templates (on which ours are based). GB
- g. Terms and conditions - AS confirms no legal requirement for volunteers to sign up to code of conduct to help at L10s. Do need to ensure all members sign up to relevant codes of conduct.
- h. Website/cookies policy review - DW/GB to check with Matthew whether this was complete. DW/GB
- i. Annual survey - DW to post and GS to email all members. GB to put link in newsletter. Newsletter survey to follow separately. DW/GS/GB

2. Safeguarding and welfare - nothing to report.

3. Health & safety update

- a. Two incidents - one minor fall by runner in handicap race; and GS broke stile and hurt knee on club run recce. Both recorded and reported to EA.

4. Treasurer's report

- a. Bank balance of £6,315. L10s owe £62. Nick has recovered £100 from Star.
 - b. NW is happy to stick with the £100 spending limit.
5. ARC membership payment
- a. L10s committee had asked if LRC should pay this £209pa.
 - b. There is some (minor) extra insurance cover but the only reason for joining ARC is ease of obtaining a race permit. There is also a link to potential tax liabilities and overall committee agreed cost should be covered by L10s.
6. Club constitution wording changes
- a. Committee approved previously-circulated new wording and Chair signed revised version GB to upload to EA website. GB
7. Regional volunteer awards
- a. Two potential nominees - deadline in about four weeks.
8. Junior parkrun - request for funding
- a. Far more financial and legal implications for the club if it makes the application in its name, than Scott seems to realise. DW to find out from other parkrun ambassadors whether he has explored most appropriate ways to proceed. DW
9. HMRC and tax liability
- a. NW and AS have sought advice about LRC's possible liability for profits on income from L10s races. This is an issue the club needs to resolve.
 - b. NW says we do have good records of L10s finances for at least the last three years. The L10s is not advertised as a charity fund-raising event.
 - c. NW to circulate information about the Community amateur sports club (CASC) option, as it may give tax relief. NW
10. Membership rules
- a. Residential location considered but the Committee agreed no rule change required.
11. Any other business
- a. Race notifications - CR asked what to do with all the race notification emails he received from other clubs. Send to GB for entry on the club calendar, or place on RunFinder group if of specific interest. CR

- b. Tunbridge Wells Harriers - GS said joint run with TWH cancelled due to their diary confusion.
- c. Membership renewal - LS reminded members that all should have signed up to appropriate EA code(s) of conduct and that membership could be refused if not.

12. Next meetings

- Committee meeting - Monday 15 June 7pm (Dunnings Mill)
- Committee meeting - Monday 13 July 7pm (VSSC)

Postscript

Future agenda items: could you please email Secretary with suggestions for future agenda items, ideally seven days before the meeting.