



Role Description: Health & Safety Officer

The Health and Safety Officer is responsible for overseeing the implementation of the Health and Safety Policy and associated risk assessments

Typical responsibilities:

- Develop with the committee a Health and Safety Policy.
- Implement the Health and Safety Policy by;
 - a. Manage hazards and remove/minimise/isolate hazards by carrying out risk assessments.
 - b. Promote the club's Health and Safety Policy and the health and safety/emergency procedures to the club membership.
 - c. Share with the committee any major health and safety issues on a regular basis.
 - d. Report all incidents and accidents to UK Athletics.
- Work with the Treasurer to develop a budget for implementing the Health and Safety Policy.
- Oversee the implementation of the strategies in the Health and Safety Policy.
- Submit regular reports to the club/group committee.