



Committee minutes

Date: Monday, 15th June 2026

Location: Dunnings Mill

Present (Committee members): Sally Alexander (SA) (Chair), Alison Stuart (AS), Gary Spring (GS), Lucy Wilkes (LW), Graeme Bennett (GB), Nevenka Worsell (NW), Brandon Webb (BW), Jennifer Willis (JW)

In attendance (non-Committee member, by invitation of the Committee): David Worsell (DW)

Apologies: Laura Stockwood (LS), Chris Rance (CR)

1. <u>Matters arising</u> from meeting on 11th May 2026	
a. VSSC charges to LRC - committee said it was opposed to any proposed increase for 2027/28 by VSSC. GB to advise Dave Wilkes.	GB
b. Logo rights transfer - Kirsty Stuart has supplied a transfer letter to LRC.	
c. GDPR/secure email - DW now sending out invites to set up club Zoho accounts. Agreed to fund two new email accounts at 0.80p per month.	
d. Website/cookies policy - this has now been updated on the website. Thanks Matt & Dave (but mainly Matt)!	
e. Annual members survey - 18 replies received to date. DW to make one more push for responses before reporting back. Newsletter survey to follow separately.	DW
f. Regional volunteer awards - Nominations made for DW and Fiona.	
g. Junior parkrun - SA & DW to discuss with Scott where to go for help. DW to ask Fiona about L10s charity contribution.	
h. Community Amateur Sports Club (CASC) status - unanimously agreed that LRC apply to address tax concerns, assuming it does not conflict with the constitution. GB to action.	GB
2. <u>Agenda items</u>	
a. <u>Safeguarding and welfare</u> - nothing to report.	
b. <u>Health & safety update</u>	

i. GS reported that Tom C had a bad reaction to horsefly bite on club run. He will report to EA.	GS
c. <u>Treasurer's report</u> i. Bank balance of £5,988. Received £3,082 in subs (154) and paid £2,139 to EA (93 members). £175.20 in kit sales this year.	
d. <u>Policy, insurance and contracts updates</u> i. Inclusion policy update - approved for publication ii. H&S policy update - approved for publication iii. H&S officer role description - approved for publication iv. GB will start to look at insurance before the next meeting.))GB))
e. Club development plan i. SA will amend to reflect issues raised in the updated Inclusion Policy, and comments from individual committee members, and publish.	
3. <u>Any other business</u>	
a. L10s race - GS reported that entries may reach 300 again by race day. The committee recorded their thanks to all involved in its organisation.	
b. Penshurst relays - we should have seven men's, five women's and two mixed teams. Chris and Lucy have also posted Holland Sports relay details - 16th July.	
c. Coaching update - Ian G has renewed his licence, and DW is about to.	
4. <u>Next meetings</u> ● Committee meeting - Monday 13 July 7pm (VSSC) ● Committee meeting - Monday 24 August 7pm (Dunnings Mill)	
<u>Postscript</u> <i>Future agenda items: could you please email the Secretary with suggestions for future agenda items, ideally seven days before the meeting.</i>	