



Committee minutes

Date: Monday, 24th August 2026

Location: Dunnings Mill

Present (Committee members): Sally Alexander (SA) (Chair), Alison Stuart (AS), Gary Spring (GS), Lucy Wilkes (LW), Graeme Bennett (GB), Brandon Webb (BW), Nevenka Worsell (NW), Chris Rance (CR)

In attendance (non-Committee member, by invitation): David Worsell (DW)

Apologies: Jennifer Willis (JW), Laura Stockwood (LS)

SA thanked everyone for their work for the club and particular thanks to Sandra and Scott for another great summer social.

Minutes of meeting on 13th July – approved.

1. <u>Matters arising from meeting on 13th July 2026</u>	
a) <u>Annual members survey</u>	
i) 19 replies received. DW circulated summary of responses. Nothing significant, although coaches will consider request for early a.m. midweek runs. DW to tweak document for sharing with members on website. It is intended to be an ongoing survey.	DW
ii) Tejin's session numbers down when clashing with club run – DW to see if he will be able to do Wednesdays. School has not billed us yet.	DW
iii) GB to circulate draft Newsletter survey.	GB
b) <u>Community Amateur Sports Club (CASC) status</u>	
i) for further discussion in September after GS has heard from Oxted Runners about how they have responded to Corp Tax issue.	GS
ii) As this action is driven by 'profits' arising from the L10s, we need to consider its future as we proceed. The L10s will hold back 20% of its 'profit' in case of a tax liability. GS to chase up next L10s meeting to discuss appointment of new Race Director for 2027.	GS
iii) GB confirmed that the club constitution would need to be amended (via an EGM) to become a CASC, but he is also now not of the view that junior section required. NW would like this resolved in autumn.	
c) <u>Club development plan</u> – now on website.	
d) <u>Welfare Officer role description</u> - now on website.	

e) <u>Summer racing tops</u> – agreed no need to put club logo on. GS to ask members who would like a new vest at £42 cost.	GS
f) <u>Second-hand kit</u> – now stored in VSSC cupboard.	
g) <u>New direction signs</u> – all received.	
2. <u>Agenda items</u>	
a) <u>Safeguarding and welfare issues</u> – AS has received lanyard, notebook, badge and T-shirt from Active Sussex. She will attend any club runs if requested.	
b) <u>H&S incidents/near misses</u> – GS reported six to EA in last month, inc Steve Ackroyd fall downhill on Kidds Hill. GB checked subsequently and, on ordinary A- and B-roads, painting an edge line is optional and done only when the authority judges it improves safety.	
c) <u>Treasurer's report</u> i) Bank balance of £8007.89, less L10s credit of £2,139.83. Received £3,202 in subs (160 members) and paid £2,139 to EA (93 members). £199.20 in kit sales this year.	
d) <u>Policy, insurance and contracts updates</u> i) Insurance – Marsh confirmed that the (EA) policy does include Directors & Officers coverage. Our separate policy (also with Aviva) covers us for any periods where we do not have EA cover e.g. not renewed membership for any reason – but this seems extremely unlikely occurrence, and we need not renew in 2027. ii) Members' handbook – decided that club does not need a separate document. GB to ensure website covers all the information required.	GB GB
e. <u>SpoGomi</u> – Committee agreed CR could develop a scheme for competitive litter-picking.	CR
f. <u>East Surrey League</u> – agreed to pay £25 for continued membership.	NW
g. <u>East Grinstead parkrun takeover</u> – CR & LW to discuss and seek volunteers, over next few weeks.	CR/LW
h. <u>Evening winter runs</u> – after discussion, GS to arrange a mix of Lingfield/EG road and some headlit trail runs over the winter period.	GS
i. <u>Filming for DW's nomination</u> – SA has completed and is ready to send to EA.	SA
j. <u>Website updating</u> – SA reminded people to send pics and 'news' items to Matthew for website, and for LW/CR to populate the Cross-country page which he set up.	All
k. <u>Zoho accounts</u> – all set up and committee should all be using them. DW to check issues with CR's and GS's.	DW

l. <u>New members</u> – LS has been on holiday so some new members may not yet be registered.	
m. <u>Summer social</u> – agreed to pay £50 to Lingfield Sports Club for use of venue yesterday.	NW
n. <u>Aldi sports grant</u> – short notice and limited number of grants make an application this year unrealistic.	
o. <u>Junior parkrun</u> – DW advised that Scott and friends are close to the finance they require to get this going next Spring. Options to assist were discussed, but may be limited by number of sources they can come from.	
4. <u>Any other business</u> - none.	
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5. Next meetings • Committee meeting – Monday 28 September, 7pm (VSSC) • Committee meeting – Monday 26 October, 7pm (Dunnings Mill) • Committee meeting – Monday 30 November, 7pm (VSSC)	